

U.S Postal Service Breaks Holiday Records

With the rise of e-commerce and online shopping the U.S Postal Service is poised to deliver the largest number of packages in its history this holiday season

To say that the holidays have been busy for the U.S Postal Service (USPS) would be an understatement. USPS is expecting to deliver nearly 15 billion pieces of mail and 900 million packages for a total of 16 billion cheerful deliveries this holiday season.

The reason for this massive increase in package deliveries can be attributed to the increase in online shopping and e-commerce. This year, online sales are expected to either meet or beat that of conventional brick-and-mortar retail stores.

During the holiday shopping season the USPS has expanded its Sunday delivery options to locations with high package volumes. The USPS anticipates delivering more than 8 million packages on Sunday's this December alone.

Postal contractors like Sheehy Mail play an integral role in the holiday rush. It is up to us to help ensure that the USPS can meet demand during the holiday shopping season and ensure that all packages are delivered on time!

With an increase in early and online shopping for gifts there is no longer a "busiest day" for holiday shipping. Instead, the USPS's busiest time is now two weeks before Christmas.

During the week of December 10th the USPS is anticipating to deliver more than 200 million packages **per week** leading up to the holiday.

The USPS is expected to break records this holiday season with the number of mail and package deliveries, and it's exciting to know that our drivers get to play such an integral role in making holiday dreams come true.

In The News

- **Volvo Trucks to introduce all-electric version of VNR model semi-truck (CCJ)**
- **Online holiday shopping expected to logjam delivery (Transport Topics)**
- **Elon Musk says Tesla might be interested in buying GM plants (Transport Topics)**
- **Government report calls for 20-year fix of interstate highways (Truckinginfo.com)**

Driver Spotlight

For this month's Driver Spotlight we have Howard Duncan! Howard currently drives out of Chicago, IL and has been with Sheehy Mail for about 4.5 years! Howard currently drives on our 60225 route and has covered just about every route we have coming out of Chicago. Howard says that he loves driving with Sheehy Mail because of the great Dispatch team and how well the company is able to work with him. Overall, he says that it's a great atmosphere full of support! In his free time, he enjoys going hunting in Michigan in the winter, visiting the various museums in Chicago, and spending time with his grandkids. Thank you Howard for all that you do!



Personnel

Open Positions

We are always looking for dedicated, passionate, and qualified drivers to join our team! We have a variety of open positions, full and part-time, in multiple cities across the country. We are currently recruiting drivers for positions in:

- Davenport, IA
- Cedar Rapids, IA
- Chicago, IL

If you know of anyone who may be interested in joining our BEST in class team send them our way! Remember, through our Employee Referral Bonus Program you can earn up to \$500.00 for each employee referral.

Renew Your Fed Med Card!

Is your Fed Med Card up for renewal shortly? Did you know that Sheehy Mail reimburses up to \$99 for 2-year Fed Med Card renewals?

All Sheehy Mail drivers are required to have a valid Fed Med Card on file in order to drive. Reach out to us if you need support on renewing your card!



Safety

Back Sprains and Strains

Year-in and year-out one of the greatest contributors to employee injuries continues to be back sprain/strain. Drivers who load or unload vehicles are as susceptible to this injury type as those who are doing other forms of material handling. Here are some tips to follow to ensure that you don't over exert yourself and wind up with an unfortunate back sprain or strain:

- Keep in good physical condition. Weak stomach muscles and too much weight concentrated in the stomach puts excessive load on the back muscles. Keep trim, lose weight, and exercise regularly.
- Think before entering and exiting vehicles. Try not to twist and stretch, especially if you are carrying a load of any type. Check your footing carefully and use all handholds and steps provided.
- When placing materials into or removing them from a vehicle, do this task as a separate operation, rather than combining it with your entry/exit.

Back problems are no fun! Help yourself keep from having Backache Blue and follow these simple steps.

Dispatch

On-Time Arrivals and Departures

Sheehy Mail Contractor's on-time performance frequency is among the highest in the industry! As such, it is critical that we not only maintain our on-time performance, but that also that we are continually striving to improve it.

A simple way that you can help is by properly arriving your trips in LoadTrek when the inbound and outbound trips are at the same postal location.

Incorrect:

Stop Location	Planned Arrival	Actual Arrival	Depart
Sheehy Mail Contractors, Inc.	12/10/18 18:15	12/10/18 18:00	18:01
Madison P.O. Madison, WI	12/10/18 19:15	12/10/18 18:31	19:25
MMPA Oak Creek, WI	12/10/18 22:05	12/10/18 21:16	22:54
MMPA Oak Creek, WI	12/10/18 22:30	12/10/18 22:56	22:54
Madison P.O. Madison, WI	12/11/18 01:00	12/11/18 00:15	01:03
Portage Post Office	12/11/18 02:20	12/11/18 01:44	02:01
Sheehy Mail Contractors, Inc.	12/11/18 03:41	12/11/18 02:56	03:02

The best way to keep this from happening is upon arrival at the first stop immediately enter the departure time into the LoadTrek keypad, as well as enter the arrival time of the outbound trip.

Correct:

Stop Location	Planned Arrival	Actual Arrival	Depart
Sheehy Mail Contractors, Inc.	12/10/18 18:15	12/10/18 18:00	18:01
Madison P.O. Madison, WI	12/10/18 19:15	12/10/18 18:31	19:25
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MMPA Oak Creek, WI	12/10/18 22:30	12/10/18 21:16	22:54
Madison P.O. Madison, WI	12/11/18 01:00	12/11/18 00:15	01:03
Portage Post Office	12/11/18 02:20	12/11/18 01:44	02:01
Sheehy Mail Contractors, Inc.	12/11/18 03:41	12/11/18 02:56	03:02

The best practice is to complete this information prior to getting out of the truck to go into the facility. Once you return to the truck after the outbound trip has been loaded, LoadTrek will populate your departure time once the truck gets up to speed.

If you have any questions about this process please feel to reach out to us!

Accounting

Tax Season Is Almost Upon Us!

With 2019 quickly approaching it means that tax season is just around the corner! When it comes to taxes and tax season your friends in Accounting have a few reminders to share:

- Make sure to have your home address updated as this is where we'll be sending your W-2 form for 2018.
- Remember to update any withholding or deduction amounts as this will help us to ensure all of your tax information is correct for 2018.
- Employers are required by law to issue W-2 forms by January 31st. We do our best to mail them as soon as we have them completed. You can expect your W-2 to arrive within the first two weeks of February.

Maintenance

Pre/Post -Trip Inspections!

The shops would like to remind every Sheehy Mail driver to make sure to always perform a pre/post-trip inspection of your truck before hitting the road, and afterwards to ensure the truck is ready for the next trip.

We have noticed a lot of drivers failing to perform a proper pre-trip inspection; specifically not checking the engine oil level. If we don't know a truck needs oil it could run out on the road which isn't good for you, Dispatch, or us.

As we move through the winter months let's all work together as a team and make sure that every driver is performing a pre-trip to make sure that our equipment continues to operate as BEST in class!

Entering Trailer Numbers

With Peak-Season in full-swing it's important that you remember to enter your trailer number into LoadTrek so we can properly track and manage our trailer pool. Below are some simple instructions on how to do so.

Manual Entry

- 1) From the Dashboard screen scroll down to "Driver Entry"
- 2) Scroll down to "Trailer Number"
- 3) Enter your trailer number

Drop and Hook

- 1) After you drop your trailer click on the trailer icon
- 2) Confirm trailer drop
- 3) Confirm trailer hook and enter the trailer number



Reminders For Drivers

Contact Your Relay Driver

All relay drivers **MUST** call your relay before you leave on your route! This helps keep your relay driver informed on if you are running late or on time. Drivers who are relaying with a load should call your relay driver at least 1 hour before your planned arrival.

Swapping Fuel Cards In Trucks

We would like to kindly remind all Sheehy Mail drivers to please avoid swapping fuel cards between trucks. If a Kwik Trip fuel card is missing from the truck that it should be assigned to please let us know ASAP! We can then work on getting a replacement card for that truck.

Late Slips For Diversions

During Peak-Season the post office can change routes at a moment's notice. If the post office has you divert from your planned route for any reason please make sure to get a 5397 Form and submit it to Dispatch!

Connect With Us!

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